

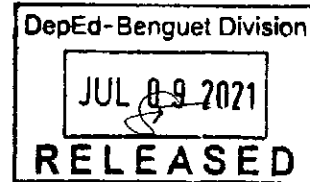


Republic of the Philippines  
**Department of Education**  
Schools Division of Benguet

July 7, 2021

**DIVISION MEMORANDUM**

No. 265, s. 2021



**To: Public Schools District Supervisors  
Elementary and Secondary School Heads  
Elementary and Secondary Master Teachers**

**SUBJECT: PARTICIPANTS TO THE VIRTUAL TRAINING ON INSTRUCTIONAL SUPERVISION: A PROGRAM UNDER THE 2021 SKILLS DEVELOPMENT TRAINING FOR TEACHERS BATCH 2**

1. This office invites the identified Master Teacher and School Heads participants (Enclosure 1) to participate in the Virtual Training on Instructional Supervision: A Program under the Skills Development Training for Teachers Batch 2.
2. This training aims to capacitate newly promoted Master Teachers (MTs) and designated School Heads (SHs) on instructional supervision, not only as one of the key result areas of master teachers and school heads in their Individual Performance Commitment and Review Form (IPCRF), but most importantly the effective provision of instructional support to teachers in creating productive learners of the 21<sup>st</sup> century.
3. The virtual training (Enclosure 2) will be on July 13 and 14, 2021 from 8:00am to 5:00pm. All identified participants are requested to confirm on the participation link <https://forms.gle/UT362dY9YnDTT3Fq8> on or before July 12, 2021 at 8:00am using his/her own registered DepEd email only.
4. Newly appointed master teachers and school heads from 2019 to present and were not accommodated in the Batch 1 training are required to participate in this endeavor.
5. Communication load allowance in the amount of 300 will be given to all registered participants, facilitators, and resource speakers after the training, chargeable to 2021 HRTD fund subject to the budget, accounting, and auditing rules and regulations.
6. Immediate and widest dissemination of this memorandum is desired.

**GLORIA B. BUYA-AO**  
Schools Division Superintendent

Esfxgdk//hrds/sgod



Address: Wangal, La Trinidad, Benguet  
Telephone Number: (074) 422-6570  
Email: [benguet@deped.gov.ph](mailto:benguet@deped.gov.ph)  
Facebook Page: DepEd Tayo Benguet



## ENCLOSURE 1

NO.	Name	POSITION	DISTRICT
1	Divina R. Fermin	MASTER TEACHER 1	ATOK
2	Elsie B. Akistoy	MASTER TEACHER II	BAKUN
3	Biana P. Pating	MASTER TEACHER 1	BOKOD
4	Santos L. Medina	HEAD TEACHER I	BOKOD
5	Mercy G. Dulas	MASTER TEACHER 1	BUGUIAS
6	Avelina B. Lacaden	MASTER TEACHER I	BUGUIAS
7	Geneveth M. Guisdan	MASTER TEACHER I	BUGUIAS
8	Evelyn B. Totanes	MASTER TEACHER I	BUGUIAS
9	Giovanni P. Cayat	HEAD TEACHER L	BUGUIAS
10	Eliseo P. Bagingao	HEAD TEACHER 1	BUGUIAS
11	Mary Ann C. Palaci	MASTER TEACHER 1	BUGUIAS
12	Marta Benaoc	MASTER TEACHER I	ITOGON 2
13	Mabel Grace C. Luis	MASTER TEACHER I	KAPANGAN
14	Maria Elena M Dugos	MASTER TEACHER 1	KAPANGAN
15	Lorna V. Wallit	MASTER TEACHER 1	LA TRINIDAD
16	Rose Kayee D. Pecay	MASTER TEACHER 0	LA TRINIDAD
17	Veronica C. Patinglag	MASTER TEACHER I	LA TRINIDAD
18	Edith Mary Anne L. Bulasao	MASTER TEACHER 1	LA TRINIDAD
19	Marites S. Bugtong	MASTER TEACHER 1	LA TRINIDAD
20	Leticia S. Canuto	MASTER TEACHER 1	LA TRINIDAD
21	Carmelita B. Sad-Ang	MASTER TEACHER 1	LA TRINIDAD
22	Catherine D. Soliba	MASTER TEACHER 1	MANKAYAN
23	Jacquiline M. Ngaseo	MASTER TEACHER I	MANKAYAN
24	Elsie S. Cervantes	MASTER TEACHER I	MANKAYAN
25	Mary Jane B. Bayeng	MASTER TEACHER 1	MANKAYAN
26	Cristobal E. Dinamling	HEAD TEACHER 1	SABLAN
27	Cherry Lou A. Cocoy	MASTER TEACHER I	TUBA
28	Miriam B. Begseng	MASTER TEACHER 1	TUBA
29	Florence B. Pawig	HEAD TEACHER III	TUBA
30	Nelia L. Depaynos	MASTER TEACHER 1	TUBLAY
31	Loida A. Boslay	MASTER TEACHER 1	TUBLAY
32	Sharon Q. Domeris	MASTER TEACHER 1	TUBLAY
33	Mark Aljon E. Valenciano	MASTER TEACHER II	TUBLAY

10:00am-10:10am	Water Break	Chief, Education Supervisor, SGOD
10:11am – 12:00nn	Differentiated Supervision	<b>Merlyn Conchita O. de Guzman</b> Education Program Supervisor, Science
12:00nn – 12:30pm	Lunch Break	



Republic of the Philippines  
**Department of Education**  
**Schools Division Office of Benguet**

Enclosure 2. Program of Activity

**VIRTUAL TRAINING ON INSTRUCTIONAL SUPERVISION: A PROGRAM UNDER 2021 SKILLS DEVELOPMENT TRAINING FOR TEACHERS BATCH 2**  
**PROGRAM OF ACTIVITY**

DATE AND TIME	TOPIC/ACTIVITY	SPEAKER
<b>Day 1 (July 13)</b>		
8:00am – 8:30am	Opening Program	
	Nationalistic Song	AVP
	Praise Song	AVP
	Introduction of Participants	HRDS
	Opening Message	Samuel T. Egsaen Jr. OIC-ASDS
8:30am – 10:00am	Assessing our Belief on Supervision The Changing Context of Supervision	Lucio B. Alawas Chief, Education Supervisor, SGOD
10:00am-10:10am	Water Break	
10:11am – 12:00nn	Different Observation Tools	Warden A. Baltazar Education Program Supervisor, MAPEH
12:00nn – 12:30nn	Lunch Break	
12:30nn – 2:30pm	Different Observation Tools	Warden A. Baltazar Education Program Supervisor, MAPEH
2:30pm – 4:30pm	Developmental Supervision	Merlyn Conchita O. de Guzman Education Program Supervisor, Science
4:30pm-4:40pm	Insights	Participant
	Closing Prayer	Participant
<b>Day 2 (July 14)</b>		
7:30am – 7:40pm	Prayer	Participant
7:40am – 10:00am	Clinical Supervision	Lucio B. Alawas Chief, Education Supervisor, SGOD
10:00am-10:10am	Water Break	
10:11am – 12:00nn	Differentiated Supervision	Merlyn Conchita O. de Guzman Education Program Supervisor, Science
12:00nn – 12:30pm	Lunch Break	
12:31pm – 2:30pm	Interpersonal Approaches and Giving Feedback	Sonia D. Dupagan Education Program Supervisor, LRMS
2:30pm-4:30	Preparing Instructional Supervisory Plan	Erlinda C. Quinuan Education Program Supervisor, Kindergarten/ESP
4:31pm – 5:00pm	Closing Program	
	Insights	Participant
	SDS Hour	Gloria B. Buya-ao Schools Division Superintendent
	Announcement	HRDS
	Closing Prayer	Participant

esf/xgdk/hrds/sgod



Address: Wangal, La Trinidad, Benguet  
 Telephone Number: (074) 422-6570  
 Email: [benguet@deped.gov.ph](mailto:benguet@deped.gov.ph)  
 Facebook Page: DepEd Tayo Benguet

